#### I. INTRODUCTION

- 1. <u>Seller's Employees</u>. The Seller will ensure that any of its or its Affiliates' employees assigned to perform the Services will possess a level of skill and experience necessary to satisfactorily perform such Services in accordance with the terms of this Agreement. Except as expressly set forth herein, the Seller shall provide the Services described below to the extent and in the manner and at the locations the Services were being provided to the Company immediately prior to the Transition Period. The Seller shall have sole responsibility for determining which of its or its Affiliates' employees or agents will perform the Services, provided that the Seller shall make a good faith effort to address any reasonable concerns or complaints about the performance of any such Service by any employee or agent of the Seller or its Affiliates.
- 2. <u>Purchase Agreement</u>. To the extent that any of the Services under this Agreement conflict with the terms of the Purchase Agreement, the terms of the Purchase Agreement shall prevail. Nothing herein shall be construed as an amendment or waiver of the rights and obligations under the Purchase Agreement.
- 3. <u>Cost Substantiation</u>. The Seller will employ reasonable efforts to provide the Company substantiation for all invoiced costs in a manner consistent with the procedures set forth below to the extent practical under the circumstances. Such substantiation shall be provided to the Company in the applicable Monthly Statement, or if not available at such time, within 30 days following the Company's receipt of the Monthly Statement or as soon as reasonably practicable under the circumstances. Interest shall not accrue on any unpaid balance for which the Seller has not provided cost substantiation.

The Seller anticipates providing the Company with the following information relating to invoiced costs (in each case to the extent available utilizing the Seller's current billing systems):

- (a) Internal labor costs;
- (b) Contractor invoices;
- (c) Listing of materials charged and cost and material returns; and
- (d) Reasonable detail, back-up and explanation with respect to internal labor, Allocated Costs and overhead.
- 4. <u>Third-Party Software</u>. The Company acknowledges that certain rights and licenses to use third-party software may be required to provide the Services. The Parties will use commercially reasonable efforts to jointly conduct negotiations with the providers ("Third Party Providers") of any software to be used by the Seller or its Affiliates in providing Services under this Agreement ("Third Party Software"), to obtain the consent of such Third Party Providers where required and, where necessary, enter into new or similar agreements with such Third Party Providers, so that the Third Party

Software can be used during the term of this Agreement by the Seller or its Affiliates to perform the Services. To the extent that any additional fees are requested by the Third Party providers for such consents, the Company will be responsible for such fees; provided that if the Company does not consent to paying a particular fee, then Seller shall be relieved of its obligation to provide the Services with respect to that particular software.

- 5. <u>Audit Rights</u>. During the Transition Period, and subject to the confidentiality provisions in Section 6.2 of this Agreement, the Company shall have reasonable access to Seller's books and records relating to charges invoiced under this Agreement (to which Seller has possession, access, and disclosure rights) so as to verify information used by Seller in calculating payments due by the Company under this Agreement.
- 6. Reporting. The Seller shall report to the Company with regard to the provision of Services described herein in a manner consistent with the reporting around such Services prior to the Transition Period, including the delivery of any reports, studies, test results, etc. prepared in the ordinary course of business on behalf of the Company.

#### 7. <u>Complaint Escalation and Dispute Resolution.</u>

- (a) Any complaints arising out of or in connection with any Service will in the first instance be referred to the Parties' designated representatives for the Service (as set forth below) ("Service Representative") for discussion and resolution at a meeting. If the issue is not resolved at that meeting, the issue will next be referred to the Parties' senior management responsible for the transition (Seller Timothy Horan; Buyer David Pasieka), who will meet within three (3) business days of the referral. If the issue is not resolved at that meeting, the issue will be further escalated to a steering committee comprised of the Parties' most senior executives responsible for the Parties' performance under the Purchase Agreements (the "Transition Steering Committee"). The Transition Steering Committee shall meet within five (5) business days of the issue being escalated to them. If the unresolved issue is having a material effect on the provision of any Service, the parties will use their respective good faith efforts to reduce the elapsed time in reaching a resolution of the issue.
- (b) In the event any dispute is not resolved by 7(a) above, each Party will have the right to commence an action or proceeding in a court of competent jurisdiction, subject to the terms of this Agreement.
- 8. <u>Scope of Services</u>. With respect to any particular Service described herein, if the Company's need for such Services significantly expands or decreases in comparison to the level of such Service provided as of the Closing Date, Seller and Buyer shall discuss in good faith an appropriate adjustment to the charge for such Service.

9. <u>Use of Facilities</u>. Seller's employees providing Services under this Agreement will be permitted to use a limited amount of office space at Company facilities during the period those employees are providing Services. All of such use of such facilities shall be at no cost to Seller. Access will be limited to normal business hours and will be limited to employees providing Services to the Company hereunder. Seller will cause its employees to comply with all Company policies and regulations.

#### II. TRANSITION SERVICES COSTING

All of the Services rendered under this Agreement will be charged based on a reasonable approximation of the actual costs incurred by the Seller to provide such Services, without any mark-up for profit. The Seller will calculate its actual costs of providing the Services by using a combination of direct charges and allocations in a manner consistent with the charges billed to the Company for comparable services prior to the Transition Period, and in all cases consistent with industry standards and applicable regulations.

#### **SERVICE COMPANY CHARGES**

The Seller owns four mutual service companies (the "Service Companies") that provide a variety of services to the Seller's regulated and unregulated affiliates, including the Company. Services provided by the Service Companies include finance, environmental, human resources, information technology, and regulatory support. During the Transition Period, the Service Companies will charge the Company for any Services provided hereunder based on the following principles:

- (1) Actual costs will be directly charged ("Direct Charges") for Services whenever it is practicable to capture the actual cost through a direct charge (e.g., direct charged labor; materials).
- (2) Where direct charging is not practical for Services, actual costs will be based on allocated charges in accordance with the currently applied and approved Service Company allocation methodology ("Allocated Costs"). Allocated Costs may be adjusted from time-to-time during the Transition Period to reflect changes to National Grid's corporate allocation methodologies.
- (3) In the case of labor charges (whether Direct Charged or Allocated Costs), labor will include base labor, overtime, and full labor burdens.
- (4) In the case of charges for material and supplies, material handling overheads will be added to the cost of materials and supplies in a manner consistent with current practices.

#### AFFILIATE COMPANY CHARGES

In additional to the Service Companies, the Company will receive Services from certain non-Service Company affiliates of the Seller currently providing operations support and other services to the Company. During the Transition Period, these affiliates will charge the Company for any Services provided hereunder based on the following principles:

(1) Direct Charges for Services whenever it is practicable to capture the actual cost through a direct charge (e.g., direct charged labor).

- (2) In the case of labor charges from an affiliate, labor will include base labor, overtime, and labor burdens consistent with the Seller's current affiliate company billing procedures. Burden rates will be set at the rates established by the Seller's internal accounting practices and will vary from period to period.
- (3) In the case of charges for material and supplies, material handling overheads will be added to the cost of materials and supplies in a manner consistent with current practices.

Attached are the initial cost estimates for the Services requested as of Day 1 ("Initial Scope of Services") (calculated consistent with the costing methodology set forth above). If at the end of any quarter during the Transition Period the charges for the Initial Scope of Services materially exceed the Parties' initial cost estimates, the Seller will promptly notify the Buyer whereupon the Parties will work together to (i) determine the cause of the variance from the initial cost estimates and (ii) develop a plan for reducing the cost of Services prospectively. For purposes of this section, a "material" variance from the cost estimates shall be considered to have occurred when the costs for Services exceed 10% of the estimated amount.

#### III. SERVICE DESCRIPTIONS

#### A. GENERAL PROTOCOL

Service:	Correspondence, Invoices, Notices and other Communications
Detail:	The Seller shall provide to the Company, on a timely basis, any correspondence, invoices, notices or other communications received by the Seller or its Affiliates from any third party that relate to the Company so as to ensure that all such correspondence, invoices or other communications are dealt with in the ordinary course of business.
Transition Period:	12-18 months
Fee:	Allocated Costs

#### B. HUMAN RESOURCES

Detail:  The Seller shall provide payroll services with respect to the Continuing Employees and any new employees of the Company hired or retained to provide services to the Company (collectively, "Company Employees") in the same manner as such services were provided prior to the Transition Period. Such services were provided prior to the Transition Period. Such services shall include, but not be limited to, (i) maintenance of all payroll records, (ii) the calculation and withholding of all appropriate deductions, including the filing and payment of federal, state and local income and payroll taxes, (iii) the payment of workers compensation and unemployment compensation insurance, salaries and wages, (iv) the processing of any applicable deductions for pension, 401(k), welfare and other fringe benefits, (v) issuing paychecks or direct deposits for all Company Employees, (vi) drawing from the Seller's account any funds associated with payroll, (vii) providing the Company with a payroll register each time payroll is run for Company Employees, (viii) providing the Company with a reconciliation of all payable accounts associated with paying Company Employees on the same schedule as reconciled prior to the Transition Period, (ix) responding to all inquiries from Company Employees related to payroll, and (x) issuing W-2s to Company Employees at the end of the year.  Transition Period:  Allocated Costs plus Direct Charges; the actual wages paid to Company employees will be reimbursed directly and not part of the TSA billing.  Seller Service Representative  Mark Smith - VP Human Resources/Linda Doering, Director of Finance	Service: HR-1	Payroll Services
Fee:  Allocated Costs plus Direct Charges; the actual wages paid to Company employees will be reimbursed directly and not part of the TSA billing.  Seller Service Representative Company Service Mark Smith - VP Human Resources/Linda Doering, Director of	Detaili	Continuing Employees and any new employees of the Company hired or retained to provide services to the Company (collectively, "Company Employees") in the same manner as such services were provided prior to the Transition Period. Such services shall include, but not be limited to, (i) maintenance of all payroll records, (ii) the calculation and withholding of all appropriate deductions, including the filing and payment of federal, state and local income and payroll taxes, (iii) the payment of workers compensation and unemployment compensation insurance, salaries and wages, (iv) the processing of any applicable deductions for pension, 401(k), welfare and other fringe benefits, (v) issuing paychecks or direct deposits for all Company Employees, (vi) drawing from the Seller's account any funds associated with payroll, (vii) providing the Company with a payroll register each time payroll is run for Company Employees, (viii) providing the Company with a reconciliation of all payable accounts associated with paying Company Employees on the same schedule as reconciled prior to the Transition Period, (ix) responding to all inquiries from Company Employees related to payroll, and (x)
Company employees will be reimbursed directly and not part of the TSA billing.  Seller Service Representative Company Service Mark Smith - VP Human Resources/Linda Doering, Director of	Transition Period:	0-6 Months
Representative Company Service Mark Smith - VP Human Resources/Linda Doering, Director of		Allocated Costs plus Direct Charges; the actual wages paid to Company employees will be reimbursed directly and not part of
32 C - C C - M - M - M - M - M - M - M - M		Laurie Hare - Payroll Manager
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Service: HR-2	Employee Benefits
Detail:	Except as otherqise detailed in this Schedule A, the Seller shall provide Continuing Employees with benefits under those programs, services and welfare benefit plans (collectively "Benefits") in which the Continuing Employees were eligible to participate immediately prior to the Transition Period. New employees will be eligible for benefits consitent with the Benefits in effect for similarly situated Continuing Employees.
	Benefit programs, services and welfare benefit plans to be continued include, but are not limited to, health, prescription drug, dental, life (including basic, optional, and dependant), adoption assistance, sick pay, long-term disability, flexible spending accounts (including health, dependant, and transit), COBRA administration, educational aid/tuition reimbursement, AFLAC Cancer Coverage, Hyatt Legal Services, and vacation buy/sell programs.
	The Seller shall provide Employee Services call center and administrative services for Company Employees at the same level as in effect immediately prior to the Transition Period.
	With respect to 401(k) plans, the Seller shall continue to process employee deferrals as part of the payroll function and remit such amounts directly to the applicable benefits provider. The Company, in consultation with the Seller, will coordinate with such provider the calculation of employee matching contributions.
	Company Employees shall not be eligible to participate in the Seller's Employee Stock Purchase Plan.
	The Company shall be solely responsible for all benefit enrollments for Company Employees after the date of this Agreement.
	Unintended Benefits: Except as otherwise noted in this Agreement, the Seller intends to administer all Benefits consistent with the with the processes, procedures and eligibility criteria in effect immediately prior to the Transition Period. If the Company subsequently identifies a Benefit for which the Company did not intend to continue, the Company agrees to reimburse the Seller for all actual and allocated costs incurred as a result of the unintended benefit plan, program or service. The Seller agrees to cease administration of said

	unintended benefit program as soon as administratively possible following Company's notification to Seller.
Transition Period:	0-6 Months
Fee:	Allocated Costs plus Direct Charges; the actual cost of benefits for Company employees will be reimbursed directly and not part of the TSA billing.
Seller Service Representative	Lori Santoro - Director Benefits
Company Service Representative	Mark Smith - VP Human Resources

Service: HR-3	Pension Administration
Detail:	The Seller will provide pension administration services for each of the Continuing Employees until the asset/liability transfer of the pension plans contemplated by the Purchase Agreement takes place. These services include (i) commencing pension benefits for deferred vested terminated employees, (ii) payments to SERP beneficiaries, (iii) commencing pension benefits for active employees who may elect to terminate or retire, (iv) processing deaths and setting up surviving spouse benefits, and (v) maintaining pension records.
	Continuing employees will not have access to the nationalgrid-pensionconnect.ehr.com website.
	The Seller and the Company will cooperate with each other in taking all actions necessary to effect the pension asset/liability transfer. After the asset/liability transfer, the Seller will provide the Company with data in the Seller's possession to the extent reasonably required by the Company to administer the plan thereafter.
	The Company understands that if Pension Administration Services are continued beyond the expiration of the Payroll Services Transition Period the Seller will be unable to systematically administer Pension benefits; therefore, at such time, all Pension Administration Services must be handled on a manual basis and will therefore be limited only to those transactions deemed necessary (for example, deaths, retirements, pension commencements) The Company understands that the Cost of providing manual administration may be significantly higher than the systematic administration previously provided.
Transition Period:	12 months
Fee:	Allocated Costs
Seller Service Representative	Lori Santoro – Director Benefits
Company Service Representative	Mark Smith - VP Human Resources

Service: HR-4	Labor Relations Support
Detail:	The Seller will provide reasonable assistance to the Company in
	the Company's efforts to resolve any formal grievances or

	arbitrations that remain unresolved as of the Transition Period or arise thereafter but relate to events occurring before the Transition Period, as may be reasonably requested from time to time.
Transition Period:	Not anticipated that the Company will require this Service
Fee:	Allocated Costs plus Direct Charges
Seller Service Representative	Thomas Ryan - Director Employee and Labor Relations
Company Service Representative	Mark Smith - VP Human Resources

Service: HR-5	Staffing Support
Detail:	The Seller will provide reasonable assistance to the Company in its staffing activities for the Company in a manner consistent with the provision of such services prior to the Transition Period.
Transition Period:	Not anticipated that the Company will require this Service
Fee:	Allocated Costs plus Direct Charges
Seller Service Representative	Maryjane Baer - Director, Recruiting and I&D
Company Service Representative	Mark Smith - VP Human Resources

#### C. <u>FINANCIAL SERVICES</u>

#### **ACCOUNTING SERVICES**

Service: Fin -1	Financial Reporting
Defaili	The Seller shall assist the Company in its preparation of monthly financial statements for the Company on the same schedule as such financial statements were prepared prior to the Transition Period.  Financial statements will be prepared on a basis consistent with the existing accounting policies and procedures of the Seller and the Company. The Company shall be solely responsible for purchase accounting entries or income tax entries.  Accounting services by the Seller will include providing reports from existing sub-ledgers on the following topics:  • Financial Accounting  • Capital Accounting  The Seller shall continue to maintain records to account for the utility plant assets of the Company, and record additions and retirements of utility plants and to record depreciation. The Seller shall provide the Company on a monthly basis the following
	<ul> <li>schedules and/or reports:</li> <li>Monthly reconciliation of fixed assets sub-ledger to the balance sheet</li> <li>Monthly and year to date cost summary</li> <li>Capitalized Interest Monthly Activity</li> <li>ARO liability report – a report identifying monthly activity related to asset retirement obligations</li> </ul>
Transition Period:	0-6 Months
Fee:	Allocated Costs.
Seller Service Representative	Ron Boches
Company Service Representative	Linda Doering - Director of Finance

Service: Fin-2	Accounting Consulting
Detail:	The Seller will make personnel available to respond to the Company's requests for accounting support, knowledge transfer and history related to the Company' financial statements.
Transition Period:	6-12 months
Fee:	Direct Charges
Seller Service Representative	Mike Wald – Manager, Accounting
Company Service Representative	Linda Doering - Director of Finance

Service: Fin-3	Financial Training Service
Detail:	The Seller will informally train the Company's employees assigned to perform accounting services as requested by the Company including, training at the Seller's offices, process walkthroughs and explanations of business process inputs and outputs and other related activities prior to and during month end close.
Transition Period:	6-12 months
Fee:	Allocated Costs plus Direct Charges
Seller Service Representative	Mike Wald – Manager, Accounting
Company Service Representative	Linda Doering - Director of Finance

#### **ACCOUNTS PAYABLE**

Service: Fin-4	Accounts Payable Processes
Detail:	The Seller will continue to manage the Accounts Payable (AP) process for the Company including, but not limited to, the following:  Perform invoice processing, vendor maintenance reporting and data collection, payment processing for all types of payment, systems-related AP functions and reconciliation of AP reports; provide such support as required for other reconciliation functions, and provide expense report/P-card support  Continue to keep the procurement cards, travel and expense cards and gas cards active for use by Continuing Employees  Utilize its AP system to manage the AP process  Make payments from its disbursement account  on a monthly basis, provide Company with details of all disbursements for Company made by the Seller on behalf of the Company  on a monthly basis, provide Company with a report for expenses associated with the Company including the requisitioner's name  At month end, provide the Company with support for uninvoiced receipts and agree to general ledger account  Provide the Company a monthly reconciliation of the AP subledger to the general ledger, and reconcile in a timely manner any variations  on a monthly basis, provide the Company with an Open Commitments Detail Report for all expenses associated with the Company that have not been received on currently open purchase orders  Continue to provide any 1099 reporting and filing requirements to the IRS. If applicable, confirmation to the Company of any electronic file sent to the IRS, and a report listing all 1099's for the Company and dollar amount and copies of the 1099 reports will be provided to the Company  Provide available copies of any W-9 for vendors used by the Company
Transition Period:	0-6 Months
Fee:	Allocated Costs plus Direct Charges
Seller Service Representative	John Napolitano – Lead Program Manager
Company Service Representative	Linda Doering – Director of Finance

Service: Fin-5	Accounts Payable Consulting
Detail:	The Seller will make subject matter experts available to respond to questions from the Company regarding any AP services previously provided by the Seller.
Transition Period:	0-6 Months
Fee:	Allocated Costs plus Direct Charges
Seller Service Representative	John Napolitano – Lead Program Manager
Company Service Representative	Linda Doering – Director of Finance

#### **TREASURY**

Service: Fin-6	Cash Management
Detail:	Cash payments or receipts attributable to the Company may, from time to time, be paid to or received by the Seller or its Affiliates (or vice versa). Examples include the following:
	<ul> <li>Payments by a customer incorrectly identified</li> <li>Materials ordered by the Seller prior to the Transition Period for use on the Company's capital projects</li> <li>Refunds or billings that apply to a period that includes the Transition Period</li> <li>Disbursements inadvertently made on behalf of the Company from an account of the Seller or any of its Affiliates</li> </ul>
	The Company and the Seller will each appoint an accounting representative charged with determining whether a payment or receipt is rightfully attributable to the Company or the Seller. Upon the agreement of the two accounting representatives (such agreement not to be unreasonably withheld or delayed) the Company and the Seller shall make the appropriate adjustments to rectify any payment or receipt wrongfully attributed to the other party. Payments and any adjustments will be made promptly.
	If such accounting representatives cannot agree, then a meeting will be held promptly between the Company and the Seller, attended by parties with management authority over the disputed matter, to attempt in good faith to negotiate a resolution of the dispute. If that proves unsuccessful, the dispute resolution procedure under Section 3.2(b) of the Purchase Agreement shall control any unresolved dispute.
Transition Period:	12-18 months
Fee:	Allocated Costs plus Direct Charges
Seller Service Representative	Chris DiGigilio – Director, Cash Management
Company Service Representative	Linda Doering - Director of Finance

#### **TAX**

Service: Fin-7	Tax Consulting Service
Detail:	The Seller will make its tax and accounting personnel available to the Company to respond to the Company's questions regarding pre-closing tax and accounting matters. Nothing herein shall be construed as imposing any obligation on the Seller to provide tax advice to the Company.
	The Seller will provide informal training to the Company's employees assigned to perform taxation services as is reasonably requested by the Company including, training at the Seller's offices, process walkthroughs and explanations of business process inputs and outputs and any other related activities prior to and during the applicable tax period.
Transition Period:	12-24 months
Fee:	Direct Charges
Seller Service Representative	Arthur Kiperberg - Director, US Income Tax Reporting
Company Service Representative	Susan Wan – Director of Tax

Service: Fin-8	Property Tax Services
Detail:	The Seller will make personnel available to respond to the
	Company's property tax staff on all ad valorem tax matters
	including questions regarding the preparation and submission to
	state or local assessment agencies and follow up enquiries. This
	may also include attendance at valuation conferences for
	determination of assessed values.
	The Seller will provide access to its files pertaining to previous
	and current litigation on legal property tax matters.
	The Seller will provide access to the Seller's property tax
	personnel for the purposes of providing guidance on the property
	tax budget for the Company's business.
Transition Period:	6-12 months
Fee:	Direct Charges
Seller Service	Paula Leaverton - Manager, Property Tax
Representative	
Company Service	Linda Doering - Director of Finance
Representative	

#### **MISC**

Service: Fin-9	Claims Handling/Investigation
Detail:	The Seller shall provide the Company with claims handling and incident investigation support services in a manner consistent with the provision of such services prior to the Transition Period.
Transition Period:	6-12 months
Fee:	Allocated Costs plus Direct Charges
Seller Service Representative	Joseph Weber – Director, Claims
Company Service Representative	Paul Kinch – Manager of Accounting

#### D. OPERATIONS - ENERGYNORTH

#### **MAINTENANCE & CAPITAL PROGRAMS**

Service: GasOps - 1	Network Strategy Support and Planned Major Maintenance
Details	The Seller will provide network strategy support, including engineering, planning and management for major maintenance projects for the Company's business. Specifically, the Services may, at the request of the Company, include the following functions:  • Assist with development of five-year capex and asset management plan; assist with asset strategy and planning recommendations  • Provide annual workplan for all construction, maintenance, and customer meter services work  • Track performance of plan against the annual workplan, including units of work, financial analysis, etc.  • Provide local resource planning at the yard level (yard planning activities) matching workplan requirements against resource capacity  • Provide annual capital investment plan to support regulatory, growth, public works, mandated and reliability work requirements  • Provide contract strategy and administration support for all contracted work  • Construction and project management for the execution of the work  • Project close-out including cost settlement, reporting and documentation
Transition Period:	6-12 months
Fee:	Allocated Costs plus Direct Charges
Seller Service Representative	Tom Bennett - Director, Resource Planning
Company Service Representative	Chris Brouillard - Director, Engineering

Service: GasOps - 2	Operations Regulatory Support
Detail:	<ul> <li>The Seller will provide regulatory support for the operations of the Company, including the following functions:         <ul> <li>Coordinate with federal and state regulators to manage all federal and state mandated programs and other interactions between the Company and regulators</li> <li>Assist the Company to respond to inquires from regulators</li> <li>Manage and track all regulatory reporting requirements to ensure full compliance</li> </ul> </li> </ul>
Transition Period:	12 months
Fee:	Allocated Costs plus Direct Charges
Seller Service Representative	Susan Fleck – VP, Standards, Policies & Codes
Company Service Representative	Tim Deppmeyer- Manager, Compliance

Service: GasOps - 3	Emergency Maintenance Engineering and Technical Services
Detail:	The Seller will provide unplanned repair and emergency maintenance and technical support services for the Company. These services, at the request and direction of the Company, shall include:  • Assessment of equipment performance issues • Identification and evaluation of repair options • Development of repair replacement work scope • Recommendations of materials, supplies and third party services to effectively complete repairs or maintenance • Provide personnel, tools, equipment to perform the requested services • Provide supervision of respective staff performing the activities • Provide technical advice to address issues identified during the execution of the work requested • Provide technical and procurement advice with regard to sparing of station equipment
Transition Period:	18-24 months
Fee:	Allocated Costs plus Direct Charges
Seller Service Representative	John Flint - VP, Maint & Constr NE Gas
Company Service Representative	Chris Brouillard - Director Engineering

Service:	Gas Field Crew Dispatching and Scheduling
GasOps - 4	
Detail:	<ul> <li>The Seller will support the dispatch and scheduling functions for the Company's field crews in a manner consistent with the support provided prior to the Transition Period, including:</li> <li>Dispatching of all emergency and non-emergency customer meter services work orders;</li> <li>Creation of emergency leak repair work orders</li> <li>Scheduling and assignment of non-emergency customer meter services work orders</li> <li>Monitoring and optimization of daily work load and resource needs</li> <li>Receive and dispatch emergency DigSafe requests</li> <li>Compliance with PUC Emergency Response requirements</li> <li>Emergency notifications to local fire, police and municipal officials</li> <li>Dispatching and scheduling of advanced consumption and collections work</li> <li>Call out of personnel as required for emergency response</li> </ul>
Transition Period:	18-24 months
Fee:	Allocated Costs plus Direct Charges
Seller Service Representative	Gary Bennett - Director - Dispatch
Company Service Representative	Norm Gallagher - Manager, Production, Dispatch & Control

Service:	Mandated Programs, including Leak Survey Support
GasOps - 5	
Detail:	The Seller will provide management and oversight for mandated programs of the Company, including overseeing compliance of the Leak Survey Process. The Seller shall also manage both internal and outside contractors/resources to perform the following Services:  • Meter Change Programs • Inside Service inspection program • Meter Protection Program • Inactive service program and primary valve inspection oversight • Corrosion Control Program • Leak Survey Program • Mobile Survey • Walking survey • Walking survey • Winter patrol – (handled locally) • AES line survey
Transition Period:	6-12 months
Fee:	Allocated Costs plus Direct Charges
Seller Service Representative	Joseph Basic - Director, Support Services
Company Service Representative	Richard MacDonald – Director Gas Operations

Service:	Maps & Records
GasOps - 6	
Detail:	The Seller will provide GIS/mapping and records services in
	support of the Company's operations in a manner consistent with
	the support provided prior to the Transition Period, including:
	Main location verification and plotting
	<ul> <li>Enter service record data into SPIPE database</li> </ul>
	Scan all field records for retrieval
	<ul> <li>Track and process data corrections</li> </ul>
	<ul> <li>Track and process external requests</li> </ul>
	File and archive all records
	Ensure integrity of the data (e.g., Stoner extract)
	<ul> <li>Field work (e.g., confirm landbase for plotting main)</li> </ul>
	Maintain and provide Ortho photos
	Maintain and provide Link to LMS to display geocoded
	leaks.
	Ensure availability of all associated updated records
Transition Period:	12-18 months
Fee:	Allocated Costs plus Direct Charges
Seller Service	Joseph Basic - Director, Support Services
Representative	
Company Service	Chris Brouillard - Director Engineering
Representative	

Service: GasOps - 7	LNG Compliance and Training
Detail:	The Seller will provide compliance and training support for the Company's LNG operations, including the following:  • Personnel training to meet compliance requirements (training towards "Fully Qualified Operator" status allowing employees to operate and perform maintenance functions in the plants)  • Develop operating procedures and plans that comply with code requirements  • Support new compliance programs, code changes, plant inspections, and minor engineering functions  • Capital planning
Transition Period:	0-6 months
Fee:	Allocated Costs plus Direct Charges
Seller Service Representative	Frank Su – Director, Production
Company Service Representative	N. Gallagher - Manager, Production, Dispatch & Control

Service:	Gas Engineering and Design
GasOps - 8	
Detail:	The Seller will make available its employees to support the following gas engineering and design functions in a manner consistent with the provision of such services prior to the Transition Period:  • Engineer and design large-scale complex (i.e., non-standard) projects  • Coordinate gas infrastructure replacements associated with state and municipal agency work plans (i.e., Public Works)
Transition Period:	12 months
Fee:	Allocated Costs plus Direct Charges
Seller Service	Tim Small – VP, Gas Systems Engineering
Representative	
Company Service	Chris Brouillard – Director, Engineering
Representative	

Service: GasOps - 9	Quality Assurance/Analysis & Process Improvement
Detail:	The Seller will provide resources and program management support for the following Quality Assurance programs in a manner consistent with the provision of such services prior to the Transition Period:  • Quality inspections/assessments for Company and contractor field work  • Advanced Consumption Process  • Annual Re-dig Program
Transition Period:	12 months
Fee:	Allocated Costs plus Direct Charges
Seller Service	Don Cordone – Manager, Ops Performance
Representative	
Company Service	Tim Deppmeyer Manager, Compliance, Quality & Emergency
Representative	Planning

Service:	Gas Support Services/Workload Planning
GasOps - 10  Detail:	The Seller will provide the following gas support services in a manner consistent with the provision of such services prior to the Transition Period:  • Estimate mains package  • Manage Digsafe permits  • Prepare 1703 Forms  • Work completion (casbuilt)  • Prepare permit applications  • Town contact (administrative)  • Assembly of work packages  • Initiate work  • Update / downgrade leaks  • Create work orders  • Handle customer interactions with regard to schedule and complaints  • Support Re-Dig Program
Transition Period:	6-12 months
Fee:	Allocated Costs plus Direct Charges
Seller Service Representative	Joseph Basic – Director, Support Services and Mike Bruno – Manager, Support Services
Company Service Representative	Rich MacDonald – Director, Gas Operations

Service: GasOps - 11	Gas Meter Operations/Meter Shop
Detail:	The Seller's personnel/meter shop will continue to support the Company in a manner consistent with the provision of services prior to the Transition Period, including:  • Administration of PUC mandated meter programs (Regulation 505)  • Delivery and pick up of meters, ERTs and metering instrumentation components for the Company's three gas operating locations  • In-shop meter testing  • Meter refurbishment and ERT replacement  • Procurement of meters, ERTs and metering instrumentation  • Receipt of meters and ERTs  • New product evaluation  • Installation, annual calibration and repair of correctors and pulsers  • Large C/I Meter ERT replacement  • Installation and repair of telemetering devices  • In-field fixed factor meter inspections (Annual)  • In-field billing investigations and inquiries  • In-field spin testing  • Turbine meter maintenance in shop
Transition Period:	18-24 months
Fee:	Allocated Costs plus Direct Charges
Seller Service	Ragnvald (Ron) Johnson Manager, Gas Meter Operations
Representative	National Grid US
Company Service	Bryan McCallum – Manager, Field Operations and Rich
Representative	MacDonald - Director, Gas Operations

Service:	Customer Meter Support
GasOps - 12	**
Detail:	The Seller will make available its employees to provide customer meter support in a manner consistent with the provision of such services prior to the Transition Period, including:  • PUC-mandated meter programs  • Coordinates with vendor to create a random list of
	installed meters by model to be exchanged  • Feeds list provided into Statistical Analysis
	program
	<ul> <li>Monitors test results by ANSI standards (remove outliers and creates separate reports as required by PUC)</li> </ul>
	<ul> <li>Creates year end reports to be delivered to PUC</li> <li>Follows up w/ PUC requests for additional info</li> </ul>
	Meter reading program support
	Manage and establish metering routes
	<ul> <li>Collect/process reads for billing</li> </ul>
[ 마음에 발표하고 하기 전략 :	<ul> <li>Create read percentage and other associated reports</li> </ul>
	Local clerical support
	Reconcile field collections receipts
	o Time entry
	Local work dispatching
	<ul> <li>Provide information to field workers</li> </ul>
	<ul> <li>Local productivity/meter reading reports</li> </ul>
는 호텔 기계를 모양하게 하는 것이다. 기계를 보고하고 있다는 것이 있다는데	o Coordinate customer letters, phone calls and
	appointments  Maintain complex metering files
	Maintain complex metering files     Maintain in garries meter investors.
	Maintain in service meter inventory     Local Work Orders
	Create Daily Customer Work Orders
	<ul><li>Down/Up Load Work (work order system)</li><li>Productivity Reports</li></ul>
	Mobile Device Support
	, o Moone Device Support
Transition Period:	12 months
Fee:	Allocated Costs plus Direct Charges
Seller Service	Christopher Gibb - Director, Meter Services Management and
Representative	Robert Preshong - Director Metering Services
Company Service	Rich MacDonald – Director, Gas Operations
Representative	

Service:	Gas Reliability Planning
GasOps - 13	
Detail:	The Seller will make available its employees to support the following Gas Reliability Planning functions in a manner consistent with the provision of such services prior to the Transition Period:  • System modeling of NH Gas System and development of reinforcement strategy (list of low pressure areas and proposed remedy, by town)  • Review and analysis of large customer prospects to ensure gas system infrastructure can support increased load. Sales
	<ul> <li>and Field Support (evaluate sales prospects and respond to inquiries from field personnel)</li> <li>Identify and manage system programs (i.e. primary valves, oritical mains)</li> </ul>
	critical mains)
Transition Period:	12 months
Fee:	Allocated Costs plus Direct Charges
Seller Service	John Stavrakas – Director, Gas Reliability Planning
Representative	-
Company Service	Chris Brouillard – Director, Engineering
Representative	

Service: GasOps - 14	System Integrity, Asset Replacement & Corrosion Control
Details	The Seller will make available its employees to support the following System Integrity, Asset Replacement & Corrosion Control functions in a manner consistent with the provision of such services prior to the Transition Period:  • Manage gas main replacement program; develop FY plan (list of replacement candidates)  • Manage Corrosion Control program — monitor and regularly inspect systems with cathodic protection; issue and track associated work orders  • Provide Corrosion Control resources, materials, program support and management including, but not limited, to the following:  • Pipeline Testing (Mains, Services, Rectifiers, Propane, Control Lines)  • Work Orders generation and management  • Corrosion Control for main attributes  • Corrosion Control for service attributes  • Corrosion control system design and installation  • Manage system integrity programs — initiate necessary inspections, maintenance, and replacement work to remain within integrity management requirements (IMP, DIMP, etc)
Transition Period:	12 months
Fee:	Allocated Costs plus Direct Charges
Seller Service Representative	Tim Small – VP, Gas Systems Engineering
Company Service Representative	Chris Brouillard – Director, Engineering

Service:	Codes and Standards
GasOps - 15 Detail:	<ul> <li>The Seller will make available its employees to support the Company's Codes and Standards functions in a manner consistent with the provision of such services prior to the Transition Period:         <ul> <li>Develop, manage, maintain and issue Operating &amp; Maintenance (O&amp;M) and Emergency manuals and procedures</li> <li>Monitor applicable regulations to ensure timely updates of manuals and procedures</li> <li>Maintain standards and policies to ensure that all activities comply with state and federal regulations</li> </ul> </li> </ul>
Transition Period:	12 months
Fee:	Allocated Costs plus Direct Charges
Seller Service	Robert Wilson - Director, Materials and Standards
Representative	
Company Service	Tim Deppmeyer - Manager, Compliance, Quality & Emergency
Representative	Planning

Service: GasOps - 16	Operations Miscellaneous
Detail:	The Seller will make available its employees to support the following miscellaneous services and programs, in each case in a manner consistent with the provision of such services prior to the Transition Period:  • Facilities support services: electrician/mechanical support, managing vendors (trash removal and janitorial)
Transition Period:	12 months
Fee:	Allocated Costs plus Direct Charges
Seller Service Representative	Pat Burns – Director, Facilities Management
Company Service Representative	Mike Knott Manager, Environmental, Health, Safety & Security

#### **MUTUAL ASSISTANCE**

Service:	Mutual Assistance - Gas Emergencies
GasOps - 17 Detail:	The Seller will cause its Affiliates to provide emergency assistance to the Company in the case of any gas emergency in a manner consistent with the provision of such services prior to the Transition Period, and subject to any legal or regulatory restrictions applicable to the provision of such services. Such support may include: supervision/staffing resources, field crews, repair material and equipment.
Transition Period:	18-24 months
Fee:	Allocated Costs plus Direct Charges
Seller Service	John Flint, VP, Maint & Constr NE Gas
Representative	
Company Service	Tim Deppmeyer - Manager, Compliance, Quality & Emergency
Representative	Planning

#### **GAS CONTROL & PROCUREMENT**

Service:	Gas Control
Gas Supply - 1	
Detail:	The Seller will provide gas system control, monitoring and management services in a manner consistent with the support provided to the Company prior to the Transition Period, including use of any gas control dispatch systems used by the Company prior to the Transition Period. Specifically, the Seller agrees to assist the Company with the following activities:  • Monitor Gas System Operation; operate and manage system to meet supply contracts, respond to abnormal operating conditions, manage alarms  • Prepare gas day with supply, close out gas day  • Confirm gas nominations to the city gate  • Manage system operating procedures (SOP) program  • Dispatch LNG and LPG trucking to maintain inventory at plants
	Daily and monthly balancing of transportation
Transition Period:	18 months
Fee:	Allocated Costs plus Direct Charges
Seller Service Representative	Tom Ameriage – Director, Gas Control
Company Service Representative	Norm Gallagher- Manager, Production, Dispatch & Control

Service: Gas Supply - 2	Gas Procurement Services – General
Detail:	The Seller shall ensure that those resources and systems provided by the Seller in support of the Company's business as of the commencement of the Transition Period are maintained and available for use by the Company in connection with the performance of required gas procurement services. This shall include any computer systems, third-party information services and critical software applications.  The Seller shall also provide informal training to employees of the Company with respect to any of the gas procurement services described in this section, to the extent reasonably requested.
Transition Period:	24 months
Fee:	Allocated Costs plus Direct Charges
Seller Service Representative	Liz Arangio, Director Gas Supply Planning
Company Service Representative	Chico DaFonte, Director Energy Procurement/ VP, Energy Procurement & Supply (Liberty Energy)

Service:	Energy Transactions
Gas Supply - 3	
Detail:	The Seller will make available its employees to support the
	Company's Energy Transactions programs in a manner consistent
	with the provision of such services prior to the Transition Period,
	including:
	Physical Transactions.
	o Ensure an economic and reliable supply of natural
	gas delivered to the Company's distribution system.
	Purchase monthly base load and daily spot natural
	gas supply to meet gas customer requirements.
	<ul> <li>All commodity transactions will be captured in the</li> </ul>
	Seller's gas trading system (currently Nucleus) each
	day prior to close of business.
	o Gas will be scheduled for delivery from point of
	purchase and nominated/delivered to the
	Company's citygate, gas storage facility and/or to
	the point of sale (off-system).
	<ul> <li>Weighted Average Cost of Gas in storage will be</li> </ul>
	tracked and reported. Release of capacity to third
	party Energy Service Companies (ESCos) will be
	coordinated and performed in accordance with the

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	Company's Customer Choice Program.
	• <u>Financial Transactions</u> .
	<ul> <li>Execute Gas Price Volatility Management Program</li> </ul>
	pursuant to Plan approved by New Hampshire PUC
	Docket DG 10-051.
	o Financial hedges conducted pursuant to ISDA
	agreements between Energy North's existing
	counterparties.
	o All transactions will be captured in National Grid's
	gas trading system (currently Nucleus) each day
	prior to close of business.
	o Report to be furnished monthly (or more frequent
	when necessary) to Algonquin describing all
	current hedge positions, mark to market by
	counterparty, and confirmation that program is on
	schedule and in accordance with approved plan.
	Optimization Services.
	o Capture intrinsic and extrinsic value of gas supply
	portfolio in order to offset the customer's fixed
	costs associated with gas supply assets.
	o Release temporarily un-needed transportation
	capacity via pipeline Electronic Bulletin Boards
	during non peak periods.
	o Design and execute Asset Management
	Arrangements with third party managers to solicit
	competitively priced management fees.
	J 1
Transition Period:	24 months
Fee:	Allocated Costs plus Direct Charges
Seller Service	Liz Arangio, Director Gas Supply Planning
Representative	
Company Service	Chico DaFonte, Director Energy Procurement/ VP, Energy
Representative	Procurement & Supply (Liberty Energy)

Service:	Gas Load Forecasting
Gas Supply - 4	
Detail:	The Seller will make available its employees to support Load Forecasting on behalf of the Company in a manner consistent with the provision of such services prior to the Transition Period, including:
	Compliance and Regulatory Support
	O Develop, prepare and submit gas demand forecasts, customer requirements forecasts and gas supply plans that support cost of gas rate recovery filings and integrated resource plans.
	o Effectively manage state regulatory agencies by representing the Company in regulatory proceedings (e.g. semi-annual Cost of Gas, bi-
	annual Integrated Resource Planning dockets) through written filings, data responses, and live
	testimony, and by representing the Company in
	day-to-day interaction with NHPUC Staff (e.g.
	Winter Preparedness meeting); and by responding
	to directives from the regulators to modify the company's methodologies and approach to
	company's methodologies and approach to forecasting.
	o Perform gas resource modeling, utilizing
	SENDOUT software, to support the supply planning and gas cost recovery functions and satisfy
	all regulatory requirements.
	o Prepare and file in a timely manner all periodic submissions as per PUC Rules (e.g. Forecasted
	Peak Day, Seven-Day Storage Requirement, Actual
	Peak Day Supply Utilization).
	• Internal Budgeting and Planning Support. Provide a
	dedicated group of analysts to model and forecast gas
	demand and customer requirements and prepare gas supply
	plans that satisfy those requirements in support of the
	company's revenue forecasting and budgeting function and
	the distribution system planning functions. Modeling and forecasting include the following activities:
	Data base management - Obtain all internal and
	external data, and maintain the appropriate data
	bases used in the analysis and effort to build the
	forecast models
	o Model Development - Build the statistical models
	that are used to forecast gas demand by customer
	class and rate class and customer requirements for
	the system as a whole

	o Data analysis - Analyze the results of the demand
	forecasts and customer requirements forecasts
	against actual performance to test the accuracy of
	the models and the forecast methodologies
	o Internal Interface – provide timely peak day
	customer requirements forecasts to distribution
	system planning so they can prepare system plans
	and capital budgets that meet current demand and
	projected growth. Provide timely customer
	requirements forecast and gas supply plans to gas
	procurement and contracting so they can contract
	for needed upstream pipeline and storage capacity,
	and gas supplies
	o Internal Interface – respond to internal inquiries for
	data and ad hoc analysis on historical data and
	forecasts in support of various departments (e.g.
	Energy Efficiency, Environmental, Sustainable Gas
	Resources, Gas Revenue Forecasting)
Transition Period:	24 months
Fee:	Allocated Costs plus Direct Charges
Seller Service	Liz Arangio, Director Gas Supply Planning
Representative	
Company Service	Chico DaFonte, Director Energy Procurement/ VP, Energy
Representative	Procurement & Supply (Liberty Energy)

Service: Gas Supply - 5	Gas Procurement Consulting
Detail:	The Seller shall make available to the Company its personnel involved in gas procurement for reasonable consultation services on behalf of the Company.
Transition Period:	24 months
Fee:	Direct Charges
Seller Service Representative	Liz Arangio, Director Gas Supply Planning
Company Service	Chico DaFonte, Director Energy Procurement/ VP, Energy
Representative	Procurement & Supply (Liberty Energy)

Service:	Gas Procurement Miscellaneous
Gas Supply - 6	
Detail:	The Seller will make available its employees to support the
	miscellaneous services and programs, in each case in a manner
	consistent with the provision of such services prior to the
	Transition Period, including:
	<ul> <li>Gas Contracting and Compliance</li> </ul>
	Contract Management
	o Acquisition of long-term supply and pipeline
	capacity
	o FERC compliance
	o Intervention in federal regulatory proceedings
	o Managing asset management agreements
	Gas Supply Planning
	Long-term planning for customer requirements     Short term planning for customer requirements
	<ul> <li>Short-term planning for customer requirements</li> <li>Day-to-day/operational planning for customers</li> </ul>
	requirements
	Gas cost forecasting
	Regulatory compliance
	Supplier Service
	o Provide usage requests for the five current
	marketers in New Hampshire
	o Manually enroll all gas transportation customers in
	New Hampshire
	<ul> <li>Manually drop customers upon request.</li> </ul>
	<ul> <li>Manually switch customers upon request</li> </ul>
	o Respond to all Supplier billing inquiries, including
	metering, rates, billing, capacity and usage
	o Provide The New Hampshire Energy North
	Migration Report on a monthly basis
	• Transportation Services
	<ul> <li>Calculation and transmittal of delivery requirements for non-daily balanced customer</li> </ul>
	o Balancing and billing of third party gas deliveries
	o Balancing service for daily metered customers
	o Billing for daily metered customer imbalances
	<ul> <li>Capacity calculation for third party supplies</li> </ul>
	<ul> <li>Calculation of storage and peaking requirements for</li> </ul>
	third party suppliers
	o Monitoring of third party deliveries to ensure tariff
	compliance
Transition Period:	24 months

Fee:	Allocated Costs plus Direct Charges
Seller Service Representative	Liz Arangio, Director Gas Supply Planning
Company Service	Chico DaFonte, Director Energy Procurement/ VP, Energy
Representative	Procurement & Supply (Liberty Energy)

### **ENERGY SOLUTIONS DELIVERY & EFFICIENCY**

Service: ESD&E - 1	Energy Efficiency Programs
Detail:	<ul> <li>The Seller will support the Company's energy efficiency programs in a manner consistent with the operation of such programs prior to the Transition Period. Specifically the Seller agrees to assist the Company with the following activities: <ul> <li>Assist with the development and filing of regulatory filings and reports such as Energy Efficiency Plan, Shareholder Incentive year-end Report, and quarterly reports. Collaborate with other Utilities and interested parties quarterly</li> <li>Energy efficiency analysts will assist with managing rebate and DSM programs.</li> <li>Assist with the deployment and management of evaluation of energy efficiency programs and update savings for program.</li> <li>Support planning, performance, and financial tracking and reporting – Monthly update of spending and savings. Savings are currently tracked in InDemand. Some customization may be required to meet Liberty's needs. Costs associated with this customization will be borne by Liberty.</li> <li>Support bi-annual avoided cost studies that support energy efficiency program design.</li> </ul> </li> </ul>
Transition Period:	6-12 months
Fee:	Allocated Costs
Seller Service Representative	Carol White, Director, Program Strategy - MA
Company Service Representative	Eric Stanley – Manager Energy Efficiency and Customer Programs

Service: ESD&E - 2	Sales/Support for Commercial, Industrial and Municipal Customers
Detaile	The Seller will support the Company's sales and other programs with respect to residential, commercial, industrial and municipal customers. Specifically, to the extent Seller and its Affiliates support such programs prior to the commencement of the Transition Period, Seller agrees to assist the Company with the following activities: <ul> <li>Gas sales Lead Intake support.</li> <li>Residential Inside Sales support.</li> <li>Customer order fulfillment services</li> <li>Planning, performance, tracking and reporting related to gas sales activities.</li> <li>Gas sales and marketing programs.</li> <li>Billing support for large customer accounts.</li> </ul>
Transition Period:	12-18 months
Fee:	Allocated Costs
Seller Service Representative	Sean Mongan, Director of Program Operations
Company Service Representative	William Sherry – Vice President Customer Care

### **PROJECT MANAGEMENT**

Service: Project Mgt - 1	Project Management Services
Detail:	The Seller will provide project management services required to complete the current projects of the Company. Specifically the services may include, as directed by the Company, the following functions:  • design engineering • material procurement, requisitions and expediting • regulatory applications, permits (federal, state and local) • environmental management coordination • construction management and safety coordination • project administration and accounting coordination • cost management and reporting • project close-out activities • project filing and records and document management
Transition Period:	18-24 months
Fee:	Allocated Costs plus Direct Charges
Seller Service	Daniel Glenning
Representative	Director, Complex Project Management
Company Service	Rich MacDonald - Director, Gas Operations and Chris Broulliard
Representative	- Director Engineering

Service:	Cost Management Access
Project Mgt - 2	
Detail:	The Seller will provide the Company capital project and O&M
	cost data for the Company, as captured and reported by the Seller
	in its existing systems and provide and make its employees
	available to respond to the Company's questions related to such
	cost data.
Transition Period:	12 months
Fee:	Allocated Costs.
Seller Service	Patrick Pensabene – Manager, FBP Operations
Representative	•
Company Service	Linda Doering - Director of Finance
Representative	

### HEALTH, TRAINING, SAFETY & ENVIRONMENT, REGULATORY MONITORING AND COMPLIANCE

Service: HS&E – 1	Health Safety & Environment (HS&E), Regulatory Monitoring, Reporting, Compliance and Training
Detail:	The Seller will work with the Company to develop and implement safety and health policies, programs and training that comply with governmental regulations.
	The Seller will assist the Company in its efforts to preparerequired local, state, and federal reports related to the Company's HS&E, regulatory and compliance requirements.
	The Seller will make its personnel available to the Company to respond to questions regarding federal, state, and local and regulatory HS&E issues applicable to the Company and its business. The Seller will provide informal training to the Company's employees responsible for such HS&E related report filings including, training at the Seller's offices, process walkthroughs and explanations of business process inputs and outputs and any other related activities prior to and during the applicable reporting period.
	The Seller will coordinate with Seller's training group to create and deliver employee training programs that meet regulatory requirements.
	The Seller will work with the Company to develop the medical screening programs under DOT and OSHA, including Fitness for Duty and the Drug and Alcohol Programs. Assist Company to file with the relevant regulatory agencies any required documents under those programs.
Transition Period:	12 months; as needed
Fee:	Allocated Costs plus Direct Charges
Seller Service	Timothy Woycik - Director, Safety, Health and Environment
Representative	Brian Varga - Director, Learning & Development
	Stephanie Shepard, Director Health Management See Representatives for specific Services below
Company Service	Gaetan Mercier, Senior Manager – EHSS Strategy and Michael
Representative	Knott - EHSS Manager

Service: HS&E = 2	Health and Safety Field Support
Detail:	The Seller will assist the Company with its management of health and safety issues in the field, including:
	Support line management in the development and implementation of programs and initiatives aimed at incident prevention and performance improvements.
	Support the Company in addressing emerging issues, such as Process Safety. Specifically, this support would include guidance on resources available to address Process Safety management, as well as providing subject matter expertise to aid in incident analysis and corrective action(s) following a Process Safety incident.
	Assist the Company in developing and implementing programs for monitoring safety performance in the field through safety observations; responding to incidents and participating on incident analysis teams.
	Work with Company to deliver safety information throughout the Company, addressing routine and time-critical safety information.
Transition Period:	12 months
Fee:	Allocated Costs plus Direct Charges
Seller Service Representative	Timothy Woycik - Director, Safety, Health, Environment
Company Service Representative	Gaetan Mercier, Senior Manager – EHSS Strategy and Michael Knott - EHSS Manager

Service: HS&E - 3	Technical Training
Detail:	The Seller, through its Learning & Development organization, will provide technical training services for the Company's field personnel, in support of the Company consistent with the support provided prior to the Transition Period, including:
	<ul> <li>New hire job training</li> <li>Equipment training</li> <li>Operator Qualifications training</li> <li>Annual Expert Training</li> </ul>
	The Seller will also support Company training programs for environmental operating procedures as required for regulatory compliance, including preparation of training materials and training individuals to maintain compliance with EH&S requirements.
Transition Period:	12 months
Fee:	Allocated Costs plus Direct Charges
Seller Service Representative	Operations - Brian Varga, Director Learning and Development
Company Service Representative	Health and Environmental - Gaetan Mercier, Senior Manager – EHSS Strategy and Environment, Michael Knott - EHSS Manager Operations - Mark Smith, VP Human Resources

Service: HS&E - 4	Environmental Compliance
Detail:	The Seller will make its personnel available to the Company to respond to questions regarding environmental data, systems, historical and location specific information, and records relevant to the Company's business. This includes, but is not limited to, air emissions, site investigation and remediation, pollutant discharge elimination system, petroleum and chemical storage, waste, and permitting.  The Seller will make available existing environmental staff and subject matter experts to the Company for consultation on environmental planning and management issues related to the Company.
Transition Period:	0-6 Months
Fee:	Allocated Costs plus Direct Charges
Seller Service	Peter Harley – Manager, NE Environmental
Representative	, , , , , , , , , , , , , , , , , , ,
Company Service	Gaetan Mercier, Senior Manager - EHSS Strategy and Michael
Representative	Knott - EHSS Manager

Service:	Site Investigation and Remediation (SIR)
HS&E - 5	
Detail:	Technical and Project Management Support. The Seller will
	provide management support to the Company on SIR projects,
	including MGP site investigation and remediation. The Seller will make its personnel available to the Company to respond to
	questions from the Seller regarding environmental data, systems,
	historical and location specific information, and records relevant to
	the Company.
	The Seller will assist the Company to establish annual project
	budgets; assist with the annual rate filing, including assistance
	with report preparation and testimony, and conduct periodic site
	inspections.
	The Seller will make available environmental staff and subject
	matter experts to the Company for consultation on environmental
	planning and management issues related to the Company.
	Contractor Administration. The Seller assist the Company with

	contract administration activities, as requested, including assistance with the following: coordination with third-party environmental consultants supporting MGP site investigation and remediation; development of work plans for site investigations, risk characterizations, remedial action plans, remedy implementation plans, construction specifications and project closure; evaluation of proposed project work scopes for reasonableness in meeting project and regulatory objectives; assessment of proposed and/or invoiced consultant costs for reasonableness; evaluation of contractor proposal documentation (including technical and financial aspects) and proposed field changes orders to assess if cost are reasonable.  Provide input to Company legal counsel, as required.  Regulatory Support and Public Interface. The Seller will assist the Company in its efforts to: interact with local, state and federal regulators; conduct and/or present at public meetings in connection with SIR projects.
Transition Period:	18-24 months
Fee:	Allocated Costs plus Direct Charges
Seller Service	Michele Leone - Manager, Site Investigation & Remediation NE
Representative	
Company Service	Gaetan Mercier, Senior Manager – EHSS Strategy and Michael
Representative	Knott - EHSS Manager

Service:	Environmental Field Support
HS&E - 6 Detail:	The Seller will continue to support line management in environmental management, including site investigations, solid and hazardous waste management, water and wetlands protection, permit application and compliance, recycling, asbestos-in-soil issues, and pollution prevention.  As reasonably requested, the Seller will assist Company with site visits to the operating facilities and major construction projects to evaluate compliance with various environmental requirements.
Transition Period:	0-6 Months
Fee:	Allocated Costs plus Direct Charges
Seller Service	Peter Harley – Manager, NE Environmental
Representative	
Company Service	Gaetan Mercier, Senior Manager – EHSS Strategy and Michael

Representative Knott - EHSS Manager	
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Service:	Spill Control/Response
HS&E - 7	
Detail:	The Seller will assist the Company to maintain Spill Prevention
	Control and Countermeasures (SPCC) and other spill contingency
	plans; manage spill and incident response for the Company.
Transition Period:	0-6 Months
Fee:	Allocated Costs plus Direct Charges
Seller Service	Peter Harley – Manager, NE Environmental
Representative	
Company Service	Gaetan Mercier, Senior Manager – EHSS Strategy and Michael
Representative	Knott - EHSS Manager

Service: HS&E - 8	Environmental Regulatory Support and Consultation
Detail:	The Seller will provide reasonable assistance to the Company in connection with any environmental regulatory proceeding pending as of the commencement of the Transition Period, including making personnel available for assistance on such proceeding and assisting with the preparation of required filings.  Assist Company with Environmental Compliance Assurance Program (ECAP) in a manner consistent with the provision of such services prior to the Transition Period.
Transition Period:	0-6 Months
Fee:	Allocated Costs plus Direct Charges
Seller Service	Peter Harley – Manager, NE Environmental
Representative	
Company Service	Gaetan Mercier, Senior Manager – EHSS Strategy and Michael
Representative	Knott - EHSS Manager

Service:	Licenses, Permits and Orders
HS&E - 9	
Detail:	At the Company's request, the Seller will provide the Company
	with assistance relative to the Company's compliance with existing
	licenses, permits and orders.
	-

	The Seller will provide support to the Company's representatives to complete the transfer of any required operating licenses, permits and orders for the Company's business, and continue to support permitting and licensing activities required by the Company related to existing operations (including licensing and permitting for capital projects of the Company).  The Company shall be responsible for compliance with all licenses, permits and orders for the Company's business.
Transition Period:	0-6 Months
Fee:	Allocated Costs plus Direct Charges
Seller Service Representative	Peter Harley – Manager, NE Environmental
Company Service Representative	Gaetan Mercier, Senior Manager – EHSS Strategy and Michael Knott - EHSS Manager

### **SECURITY**

Service:	Site Security Services
Security-1	
Detail:	The Seller shall support the continued operations of the Company's business under existing security clearance systems and procedures including, but not limited to, the restriction of access to Company facilities to authorized individuals, maintaining infrastructure support for video security and card key access. To the extent possible, the Seller will provide site monitoring for Company facilities consistent with the support provided prior to the Transition Period.
	Security services shall include the provision of the following activities:
	<ul> <li>Provide security control, monitor and log services for the Company's LNG/LPG sites</li> </ul>
	<ul> <li>Coordinate security communication and response services</li> <li>Perform annual critical-site vulnerability inspections</li> <li>Manage contract guard service agreements</li> </ul>
	Provide regulatory guidance with respect to latest FERC,     NERC, PHMSA and other security regulations
	<ul> <li>Manage, update and issue security services manuals and other written security procedures</li> </ul>
	Provide training and certifications, as needed
Transition Period:	12-18 months
Fee:	Allocated Costs plus Direct Charges
Seller Service Representative	Michael Amico – Manager, Security
Company Service Representative	Gaetan Mercier, Senior Manager – EHSS Strategy and Michael Knott - EHSS Manager

Service: Security - 2	Security Consulting
Detail:	The Seller shall provide site security consulting services for the Company's business, including consultation with regarding existing site security systems and procedures. The Seller shall review with Company all systems, policies and procedures the Seller has implemented for NERC CIP compliance.
Transition Period:	12-18 months
Fee:	Allocated Costs plus Direct Charges
Seller Service Representative	Michael Amico – Manager, Security
Company Service Representative	Gaetan Mercier, Senior Manager – EHSS Strategy and Michael Knott - EHSS Manager

### **SUPPLY CHAIN AND INVENTORY MANAGEMENT**

Service: Supply - 1	Supply Chain Management
Detail:	The Seller will provide supply chain contract administration support to the Company including, but not limited to, the issuance and execution of new contracts and renewals, as approved by, and in the name of, the Company. The Company shall identify those individuals authorized to approve contracts and renewals on behalf of the Company.
Transition Period:	12-24 months
Fee:	Allocated Costs plus Direct Charges
Seller Service Representative	Jim Swalec – Facilities Procurement
Company Service Representative	Rich Foley - Manager, Procurement/Inventory Control

Service:	Materials Management System Support
Supply - 2	
Detail:	The Seller will make its materials management personnel available to the Company to jointly complete any targeted stock count of inventory, as requested by the Company (the scope of which shall be mutually agreed to by the Parties after the commencement of the Transition Period).  Additionally, to the extent not currently provided by the Company, the Seller agrees to assist the Company with the following
	<ul> <li>activities:</li> <li>Manage the Company's inventory control system</li> <li>Wilmington, NEDC and Syracuse Materials Planning EN</li> <li>Advise as to environmental waste management issues</li> <li>Provide for timely and adequate delivery of stock to operating yards</li> </ul>
Transition Period:	12-24 months
Fee:	Allocated Costs plus Direct Charges
Seller Service Representative	Craig Dikeman – Director, Inventory Management
Company Service Representative	Rich Foley - Manager, Procurement/Inventory Control

Service: Supply - 3	Supplier Contracts
Detail:	The Seller will provide assistance to the Company in its efforts to procure the continued performance by the counterparties under the Seller's existing critical supplier contracts pursuant to which services have been provided to the Company and which services are considered key to the continuity and risk management of its business. For any supplier contracts that provide goods and services or are otherwise used in the support or maintenance of the Company and other facilities operated by the Seller or any of its Affiliates, the Seller agrees to employ commercially reasonable efforts to maintain in effect all such supplier contracts during the Transition Period.
Transition Period:	0-6 months
Fee:	Allocated Costs plus Direct Charges
Seller Service Representative	Jim Swalec – Facilities Procurement
Company Service Representative	Rich Foley – Manager, Procurement/Inventory Control

Service:	Access to Seller Warehouses
Supply - 4	
Detail:	The materials, parts and equipment relating to the Company's business currently stored at the Seller's warehouse facilities will remain at those sites until such time as they can be relocated to an alternate site at the Seller's cost and expense. Such items shall be stored in a manner consistent with the Company's practices prior to the Transition Period. Storage (and ultimate removal) of stored items shall be done in a manner that will not interfere with the Seller's normal business operations; and the Company shall be responsible for all insurance and risk of loss for any stored items.
Transition Period:	12-24 months
Fee:	Allocated Costs.
Seller Service	Craig Dikeman – Director, Inventory Management
Representative	
Company Service Representative	Rich Foley – Manager, Procurement/Inventory Control

Service: Supply - 5	Fleet Services
Detail:	The Seller will perform activities related to maintaining vehicles on behalf of the Company on an as-needed basis, specifically for specialty vehicles which may require the expertise of the seller's fleet technicians.
Transition Period:	0-6 months
Fee:	Direct Charges
Seller Service Representative	Bill Hillbrunner – Director, Fleet Services
Company Service Representative	Steve McCrodan, Purchasing Manager

### E. <u>CUSTOMER SERVICES SUPPORT</u>

Service: CustomerSvc - 1	Call Center Operations
Detail:	Seller's call center shall continue to process calls for the Company in substantially the same manner as prior to the Transition Period, until such time as the Company can transition Company calls to an alternate call center.
	The Company will be responsible for any training of customer call representatives required to handle the Company's calls; provided, however, calls must be handled in a manner generally consistent with the prior practices of the Company during the 12-month period prior to the Transition Period, subject to any changes requested by the Company that are reasonable or required by applicable Law. Training of customer call representatives shall take place in coordination with Seller's training area in a manner consistent with past practices.
	During the Transition Period, the Seller will continue to manage the call center in a manner consistent with past business practices.
	All hours of operation and staffing levels are to remain the same as they do currently, including the recruitment of agents to cope with peak periods of call activity.
Transition Period:	12-18 months
Fee:	Allocated Costs
Seller Service Representative	Nancy Cianflone – Director, Employee Development
Company Service Representative	Nicole Harris – Customer Service Manager

Service: CustomerSvc - 2	Meter Reading, Billing and Payment Processing
Detail:	Retail Metering
	The Seller will maintain customer meter reading and billing programs on behalf of the Company, including reading customer meters and issuing customer bills.
	The form and content of customer bills shall be generally consistent with the format used prior to the Transition Period.
	The Seller will continue to process customer payments on behalf of Company customers in a manner consistent with past practices.
	Gas Meter Data Services
	The Seller will make available its employees, meters, data collection systems, data storage systems and associated systems to the extent required to collect, associate, validate, edit, estimate, store, distribute, manage and report meter data required for Retail Billing and in support of the gas operation and Gas procurement functions. Specifically, the Seller agrees to assist the Company with the following activities:
	Collect interval data at gas daily read metering points     using Metretek and other systems and reports as     appropriate to provide data for the billing of gas customers     in CRIS system
	<ul> <li>Provide support to commission new or replacement meters working with the Company field organization.</li> <li>Provide meter reading route information and software/hardware support to the Company field organization for the collection and management of Energy</li> </ul>
	North gas non-interval meter reading process using (MVRS and FCS) systems with an interface to the CRIS customer service system. (Note: Actual Meter Reading process is performed by the Company field organization which will interact with the Meter Data Services Non-Interval support organization).
	Store data covered hereunder, and make such data accessible to systems used for reporting and forecasting for Energy North as needed  Assist with the development of new data collection and
	<ul> <li>Assist with the development of new data collection and data storage systems.</li> <li>Assist with all aspects of load reporting as needed to</li> </ul>

	maintain all regulatory reporting requirements.
Transition Period:	12-18 months
Fee:	Allocated Costs
Seller Service	Nancy Cianflone – Director, Employee Development
Representative	For Meter and Meter Reading: Christpher Gibb – Director, Meter
	Services Mgmt
	Chis Gibbs – Director Meter Services Mgt
Company Service	Nicole Harris – Customer Service Manager
Representative	
	Daniel Mahoney – Supervisor, Meter Data Services

Service: CustomerSyc - 3	Collections Process Support
Detail:	Administration of customer collections program on behalf of the Company.
Transition Period:	12-18 months
Fee:	Allocated Costs plus Direct Charges
Seller Service Representative	Larry Frye – Director, C&C Strategy
Company Service Representative	Nicole Harris – Customer Service Manager

Service: CustomerSvc - 4	New Business Administration
<b>Detail:</b>	The Seller will provide support for the Company's new business programs consistent with the support provided prior to the Transition Period, including the provision of all support services required to ensure proper handling of new customer process (from lead to placement of meter and establishment of billing account).
Transition Period:	12-18 months
Fee:	Allocated Costs plus Direct Charges
Seller Service	Brian Schuster – Director, Customer Service and Joe Basic –
Representative	Director, Support Services
Company Service Representative	William Sherry – Vice President Customer Care

Service: CustomerSvc - 5	Revenue Protection/Diversion & Investigation
Detail:	The Seller will provide support for the Company's revenue protection/diversion programs consistent with the support provided prior to the Transition Period, including required investigation of such matters, as requested.
Transition Period:	12 months
Fee:	Allocated Costs plus Direct Charges
Seller Service	Jeff Martin – Director, Billing Operations
Representative	
Company Service Representative	Nicole Harris – Customer Service Manager

Service:	Customer Data Migration
CustomerSvc - 6	
Detail:	The Seller will work with the Company to transfer, where appropriate, customer billing and other data required in connection with the operation of the Company's business.
Transition Period:	12 months
Fee:	Allocated Costs
Seller Service	Madalyn Hanley (IT)
Representative	
Company Service Representative	Nicole Harris – Customer Service Manager

### F. REGULATORY SUPPORT

Service: Reg-1	Regulatory Support – General
Detail:	To the extent requested by the Company, the Seller shall provide regulatory support services generally consistent with the support provided to the Company prior to the Transition Period, including: (i) tariff development, maintenance, and administration, (ii) regulatory monitoring, (iii) assisting with responses to inquiries from regulators, and (iv) consulting/training generally on regulatory issues. In connection therewith the Seller shall also support the Company in proceedings before the NHPUC or such other regulatory or governmental entities (as the Parties may mutually agree), and any working groups or committee meetings.
	If requested by the Company, the Seller's regulatory representatives shall participate on conference calls and at meetings with regulators and shall, upon request, prepare written summaries of the Company's positions with respect to various NHPUC issues. Should the Company request the Seller to represent it at a regulatory meeting or call, the Seller's regulatory personnel will coordinate with the Company with regard to the positions to be taken and the decisions and/or votes to be made on behalf of the Company.
	The Seller and the Company shall each designate a coordinator for the regulatory support services, who shall act as principal points of contact for any matters regarding the Seller's regulatory representation of the Company.
	The Seller and the Company representatives shall at all times comply with the requirements of the NHPUC Standard of Conduct and Code of Conduct, as in effect from time to time. Any Seller employee representing the Company in any regulatory meeting or proceeding will clearly identify themselves as representatives of the Company. The Seller's employees providing regulatory support shall take such action as may be necessary or appropriate from time to time in order to avoid actual or apparent conflicts of interest.
	Upon request by the Company, the Seller will provide consultation regarding prior Company base rate cases and settlements that are

<sup>1</sup> This limitation does not relate to the access to, or transfer of, historical Company data to the Buyer. National Grid will transfer, or provide access to, records belonging to the Company pursuant to the terms of the Stock Purchase Agreement and the Transfer of Records Letter Agreement between National Grid and Liberty Energy.

	the basis for current cost recovery embedded in base rates. The Seller will not be responsible for preparation of any general base rate cases including, but not limited to, revenue requirement, allocated costs of service and rate design, rate tariffs or testimony.
Term:	12-18 months
Fee:	Direct Charges
Seller Service Representative	Michael Laflamme, Vice President of Regulation and Pricing
Company Service	ChristiAne Mason, Director/Head of Regulatory, Government &
Representative	Community

Service:	Regulatory Reporting
	Troporting
Reg – 2 Detail:	Prior to the Transition Period, the parties shall develop a list of the filings that the Company may require assistance from the Seller in preparing. The Seller will only prepare those following filings/reports in which the underlying/supporting data is maintained by the Seller. For reports filed annually or semi-annually, the Seller may be requested to prepare the first filing in each category after the Closing, after which the Seller's support shall consist of advice and consultation in support of the Company's filing of such report. For reports filed on a quarterly or ad hoc basis, the Seller may be requested to prepare those reports for the first year. For reports filed on a monthly basis, the Seller may be requested to prepare those reports for the first six months. In all cases, the Company will provide the Seller ample notice of the request to the Seller to prepare filings. Such notice requirements are defined below for each filing. Seller's employees shall testify on behalf of the Company in regulatory proceedings in cases where the Seller has prepared the analysis and filing. The Seller will not testify to any filings that it has not prepared in full. Seller's employees shall be available to assist with witness preparation or other support, as reasonably required. The Seller's Regulatory and Pricing department will not be required to prepare any type of filings it has not prepared prior to the Closing.  In accordance to the above, Seller may be required to prepare and attest to the following annual and semi-annual filings, but not limited to:  • Off-Peak Cost of Gas Reconciliation Filing & Invoices Semi Annual Jan 29 (Notice- 60 days)  • Off - Peak Cost of Gas Filing – Semi- Annual – March 15

(Notice- 30 days) Cast Iron/Bare Steel Filing – May 15 (Notice - 60 days) Peak Gas Cost Reconciliation Filing & Invoices Semi -Annual - July 29 (Notice - 60 days) Peak Cost Of Gas Filing - Semi - Annual - Sept 1 (Notice -45 days) Annual Local Distribution Adjustment Filing (LDAC) -Annual - Sept. 1 (Notice -45 days) Seller may be required to prepare and attest to the following quarterly and monthly filings, but not limited to: Energy Efficiency Monthly Expense - Monthly; by the 15<sup>th</sup> (Notice- 7 days) CRIS Revenue Proration Report – Monthly, by the 2<sup>nd</sup> Day of the Month (Notice – 7 days) Cost Of Gas over / under collection (Trigger Report) and Gas Tariff Pages – Monthly - not less than 5 business days before 1st day of subsequent month (Notice – 10 days) Low Income Residential Low Income Assistance Program (RLIAP) - last day of the month in January '12, April '12, July '12 and October '12. (Notice – 7 days) In addition, the Seller shall make its personnel reasonably available to provide consulting services, at the Company's request, in support of operational report filings of the Company required by any local, state, and federal governmental authorities, including, but not limited, the reports listed above. The consulting services will be limited to reports that Regulation & Pricing would have supported if the Seller still owned EnergyNorth. Term: 12-18 months Fee: **Direct Charges** Ann Leary - Manager Gas Pricing MA/NH Seller Service

Robert Campbell – Utility Analyst

Representative
Company Service

Representative

### G. RECORDS MANAGEMENT

Service: Records - 1	Identification of Books and Records
Detail:	The Seller will develop and provide the Company with a list and location of books and records and other documents, manuals, contracts, materials or files (original or copies) related to the Company or its business, including those described for each area listed in <u>Table 2</u> below, to the extent in the possession, custody or control of the Seller.
Transition Period:	12 months
Fee:	Allocated Costs
Seller Service Representative	Sharareh Goldsmith – Manager, Information Records Mgmt
Company Service Representative	TBD

TABLE 2	
Accounting	Related to the general accounting functions, plant accounting, operations accounting, revenue accounting, ledgers, reconciliation's, trial balances, journal vouchers, invoices, receivables, banking and general ledger.
Administration	Related to general administrative activities and daily office operations including associations, meetings, committees, records management (retention schedule, policy & program, classification system, destruction certificates), building and office maintenance, information systems (hardware, software, telecommunications), mail, and printing.
Business	Related to the development of new business with respect to the
Development & Research	Company, including economic evaluations, forecasting, market research and analysis.
Corporate	Related to the overall corporate concerns of the Company, such as Board of Directors activities, shares and shareholders, incorporation, organization, trademarks, insurance, and quality improvement, joint ventures, risk management.
Engineering &	Related to the design, planning, scheduling and construction
Construction	functions relating to facilities, standards, construction orders, quality assurance, drafting, cost estimating and surveys, facility
D 114	drawings (CAD files, issued for construction, legal plans).
Fuel Management	Related to managing and tracking gas flows and storage,

	tracking, balancing and pricing information as a result of
	commodity supply and demand.
Environment	Related to environmental programs, environmental and socio-
	economic impact assessment, environmental audits,
	environmental compliance, waste materials management, noise
	control, air emissions, land issues, and payments.
Finance	Related to the budget, financial statements, taxation, treasury,
	hedging, and investments.
Human Resources	Related to human resource activities, issues related to payroll
	files, benefits, pension, employee savings plan, and operational
	training programs and records.
Legal	Related to contract administration, contracts and agreements such
Dogui	as construction and service contracts, gas purchase agreements,
	transportation agreements, litigation, precedents, and opinions.
Marketing	Related to the marketing, pricing and selling of power to
Widtketing	customers, including market research and development,
	marketing analysis and customer information. Records also
	include, but are not limited to, gas purchases and sales and
	transportation contracts, confirmations, nucleus system
	reports/output, ISDA agreements and confirmations, fuel oil
	supply, storage, and delivery information, counterparty risk files,
	financial assurances issued and held, contracts for trading system
	/ pricing service providers, broker contracts, insurance policies,
	credit insurance policies, weather data, and transmission of
	power data.
Materials &	Related to the procurement and maintenance of equipment
Equipment	supplies, services and fixed assets for facilities, purchase orders,
Management	bid analysis, inventories, retirements, vehicles and aircraft.
Operations	Related to the operation and maintenance of facilities, failures,
	repairs, and operating practice.
Regulatory	Related to regulatory requirements, decisions, orders and
	hearings for state/federal/county agencies.
Safety	Related to employee and workplace safety, vehicle safety, safety
•	awards, fire safety, first aid, safety training, incidents, and
	accident reporting.
Transportation	Related to the transportation of energy through the system both
1	for domestic and export consumption, contract negotiations,
	pricing, and customer information.
Supply Chain	Related to supply chain management, contracts, purchase orders
-LLL-1	and other related documents.
Taxation	Related to the preparation all tax returns and filings, and the
A MAMILIOTI	management of real and personal property tax matters.
	management of real and personal property tax matters.

Service: Records - 2	Separation and Transfer of Books and Records
Detail:	The Seller will identify all books, records, data, information, books, records, manuals, contracts, materials, files and other documents related to the Company that are co-mingled with the Seller's records. The Seller will separate all co-mingled records and deliver all such records to the Company.
	During the Transition Period and in connection with the performance of the Services under this Agreement, the Seller will continue to provide all data, information, books, records, manuals, contracts, materials, files and other documents (original or copies) related to the Company or its business to the Company that it stores, reports, captures or obtains through its operations or systems.
	The Seller will provide all data and information extracts in the format in which such data and information is currently generated electronically (i.e. native electronic format).
	The Seller will provide, in a timely manner, financial system archive data. The data, provided in a format agreed upon by the Company and the Seller, shall include information from the Transition Period until the transition of the systems is completed as well as transactional information for the life of assets.
Transition Period:	12 months
Fee:	Allocated Costs
Seller Service Representative	Sharareh Goldsmith – Manager, Information Records Mgmt
Company Service Representative	TBD

### H. IT TRANSITION SERVICES

The IT Transition Services capture the ongoing support of existing applications and infrastructure used by the Seller to support the Company. The term for each Service is based on the anticipated time required by Company to assume responsibility for such IT Transition Services. The Parties agree that these dates represent the outside date for such Services, and that the Company will endeavor to migrate to its own systems as soon as reasonably possible.

The Company acknowledges that the Seller is in the process of transitioning certain IT applications, including applications used to provide Services hereunder, and that such transition may occur during the Transition Period. Accordingly, it is understood and agreed that certain Services may be transitioned to new applications during the Transition Period. The timing of any Seller IT application transition may be subject to change at the Seller's sole discretion. Once the Seller completes the transition to any new application, the Seller will not be required to maintain the legacy application for use by the Company. The Parties will work together to minimize the impact of any such transition on the Company.

All IT Transition Services described herein will be subject to any licensing restrictions imposed on the Seller under its hardware, software, telecommunications and other vendor agreements.

Any data extracts provided to the Company by the Seller hereunder shall be in the native format or as otherwise agreed to by the Parties.

The Company agrees to abide by all of the Seller's cyber-security policies applicable to its receipt of the Services.

Service: IT - 1	Business Application Services
	The state of the s
Detail:	The Seller shall provide support for the critical commercial and corporate business system applications currently used by the Company, including the support of business logic, application code, and any other necessary interfaces or components required to provide continued business functionality:
	<ul> <li><u>Back Office Systems</u>. Support for back office applications, including: Accounting, Finance, Budgeting and Human Resources. The Seller will provide the Company with data extracts from its Back Office systems.</li> <li><u>Front Office Systems</u>. Support for the front office systems, including: Asset Management, GIS, Work Management, Field Operations, Meter Data Systems, Project Management.</li> </ul>
	<ul> <li><u>Customer Systems</u>. Support for the two customers systems in use in New Hampshire; CSS – Granite State Electric and CRIS – Energy North Gas.</li> </ul>
	<ul> <li>Other Systems. Support for the "specialized" systems used by the Seller that support the Company's assets, including: CADD, Business Intelligence, specialized Business &amp; Engineering applications.</li> </ul>
	<ul> <li><u>Current and Archived Files</u>. Support for extracting information and data relating to the operations of the Company from the Seller's electronic, including: File Server Files/Folders, SharePoint Files, Documentum Files.</li> </ul>
	Where appropriate, the Seller will operate the above-described systems in parallel during the Transition Period to allow the Company to migrate functions and data to comparable systems dedicated to the Company.
Transition Period:	12-18 months
Fee:	Allocated Costs plus Direct Charges
Seller Service Representative	Donald Stahlin – IS Solution Delivery
Company Service Representative	David Carleton - Director IT

Service: IT - 2	Collaboration Services (E-Mail)
Detail:	Email services for Company Employees will be transitioned as of the commencement of the Transition Period.
	<ul> <li>The Seller shall provide the data exports of email services as of Close in an archive accessible format for certain key employees only on or within days after closing</li> <li>The Seller shall also route email messages to the Company for an agreed upon period following.</li> </ul>
Transition Period:	12-18 months
Fee:	Allocated Costs plus Direct Charges
Seller Service	Paul Circolone – IS Infrastructure Support, Andy Gould – IS
Representative	Infrastructure Support
Company Service Representative	David Carleton - Director IT

Service: IT - 3	Data Centers
Detail:	The Seller will provide ongoing centralized data center support for the computing infrastructure needed to run the Seller shared application systems used by the Company.
Transition Period:	12-18 months
Fee:	Allocated Costs plus Direct Charges
Seller Service	Paul Circolone – IS Infrastructure Support, Andy Gould – IS
Representative	Infrastructure Support
Company Service Representative	David Carleton - Director IT

Service: IT - 4	Client Services
Detail:	The Seller shall continue to provide its existing desktop support for company-supported hardware and software products including:  • Installation of software packages, computer setup, virus control, and coordination for network and hardware support  • Desktop and Laptop PC's. Support for the desktop and laptop PC's currently in use at the Company to access and operate Seller's applications.  • Standard Desktop. Support for the basic set of Seller desktop applications, including: Windows XP Professional SP3, Internet Explorer, MS-Office 2003 Professional, Mainframe Transition Periodinal Emulation.  • Field PC's and Mobile Electronic Devices. Support for the mobile electronic field equipment used by the Company's field personnel, including: hardened laptops, field handheld computers, AVLS devices, cellular modems.  • Truck-mounted Mobile Field Equipment: Support and maintain truck-mounted field equipment required to access and operate the Seller's application systems used by the Company.  • Printers, Copiers & Fax's. Support for printers, copiers and FAX machines currently installed at the Company.  • Continued help desk services via telephone or desk side appointments
Transition Period:	12-18 months
Fee:	Allocated Costs plus Direct Charges
Seller Service	Duane Bloomfield – IS Services Lead, Harold Pinsker – IS Service
Representative	Integration David Carleton - Director IT
Company Service Representative	David Carleton - Director II

Service: IT - 5	Contracts & Licenses
Detail:	The Seller shall continue to maintain contract and license support, ensure contracts do not expire, pay invoices and procure hardware and software as necessary to sustain operations. In addition, the Seller shall:  • Assist the Company with the identification of software licenses that are currently used solely by the Company and required to support the operations of the Company.
Transition Period:	12-18 months
Fee:	Allocated Costs plus Direct Charges
Seller Service Representative	Robert Lorkiewicz – Contract/Commercial Manager
Company Service Representative	David Carleton - Director IT

Service: IT - 6	Infrastructure Services
Detail:	To the extent requested by the Company, the Seller shall continue to provide IT servers, storage and network devices, and all controlled computing facilities, including:
	<ul> <li><u>File Servers</u> - Support and maintain the MS-Windows 2003         File Servers currently used by the Company.</li> <li><u>Unix Servers</u> - Support and maintain the Unix servers currently used by the Company.</li> <li><u>Mainframe</u> - Support and maintain the mainframe environment currently used by the Company.</li> <li><u>Storage</u> - Support and maintain the storage hardware currently used by the Company.</li> <li>To the extent any of the above referenced equipment is owned by the Seller, the Parties will discuss the transfer of such equipment to the Company at the end of the Transition Period on mutually</li> </ul>
Transition Period:	agreeable commercial terms, where appropriate/feasible.  12-18 months
Fee:	Allocated Costs plus Direct Charges
Seller Service Representative	Paul Circolone – IS Infrastructure Support, Earl Briggs – IS Infrastructure Support
Company Service Representative	David Carleton - Director IT

Service: IT - 7	Networking Support
Detail:	The Seller shall continue to provide the following network management services to the Company:
	<ul> <li>Business Internet Protocol (IP) Networks. Support for the currently installed IP intranet (Seller internal) network, including all network hardware currently installed at the Company.</li> <li>Energy Management System (EMS) IP Networks. Support for the currently installed IP networks that are used for the Electric and Gas Energy Management Systems at the Company.</li> <li>Desk Phones and PBX (Phone System). Support for the currently installed PBX and telecomm circuits that are used at Electric and Gas Energy Management Systems at the Company.</li> <li>Wireless Phones and Data Ports. Support the cellular phones and wireless data ports (aircards) currently in use at</li> </ul>
	the Company.
	To the extent any of the above referenced equipment is owned by the Seller, the Parties will discuss the transfer of such equipment to the Company at the end of the Transition Period on mutually agreeable commercial terms, where appropriate/feasible.
Transition Period:	12-18 months
Fee:	Allocated Costs plus Direct Charges
Seller Service Representative	Ed Brodsky & Alex Scherer – Network & Telecom.
Company Service Representative	David Carleton - Director IT

Service: IT - 8	IS Energy Management Systems (EMS) –
	Supervisory Control And Data Acquisition (SCADA) Systems
Control of the Contro	
Detail:	The Seller shall continue to provide the following EMS/GMS
	services to the Company:
	• <u>Electric EMS-SCADA System</u> . Support for the currently
	installed ABB SPIDER (tr) Electric SCADA/EMS
	hardware and software that are needed to monitor and
	control the Company's distribution network. All SCADA
	software usage and distribution will be subject to the
	Sellers licensing restrictions.
	• Gas GMS-SCADA System. Support for the currently
	installed Telvent OASyS/DNA (tr) Gas SCADA/GMS
	hardware and software that are needed to monitor and
	control the Company's gas distribution network. All
	SCADA software usage and distribution will be subject to
	the Sellers licensing restrictions.
Transition Period:	12-18 months
Fee:	Allocated Costs plus Direct Charges
Seller Service	Bill Mays – IS Energy Management Systems
Representative	
Company Service	David Carleton - Director IT
Representative	

Service: IT - 9	Security Services
Detaili	The Seller shall maintain existing security systems, infrastructure and processes for the Company for purposes of securing access to business applications, infrastructure and in order to support cyber security requirements.
Transition Period:	12-18 months
Fee:	Allocated Costs plus Direct Charges
Seller Service	Mike Andreozzi – IS Security
Representative	
Company Service Representative	David Carleton - Director IT

### I. ADDITIONAL TRANSITION SERVICES

Service:	Additional Transition Services
Detail:	The Parties recognize that the Company may request certain
	additional services which are within the scope of the Services set
2.3. //	forth in this Schedule A, but not specifically listed herein. The
	Seller shall use good faith efforts to provide such services, subject
	to all the terms and conditions of this Agreement; provided
	however, that such good faith efforts to provide such services shall
	only be required (i) to the extent and in the manner such additional
	services were provided by Seller to the Company prior to the
	Transition Period, and (ii) if the Company agrees to pay the Seller
	all costs incurred by the Seller and its affiliates to provide such
	additional Transition Services.

#### IV. TERMINATION/TRANSITION OF SERVICES.

1. <u>Intent and Cooperation</u>. The Parties agree that the purpose of this Agreement is to establish the terms under which the Seller will provide to the Company certain Services to allow for the continued operation and maintenance of the Company in a manner substantially consistent with past practices, until such time as the Parties have accomplished the successful transition of all business functions that were performed by the Seller (or its affiliates other than the Company) prior to the Transition Period. Accordingly, the Parties will employ reasonable efforts to cause each of the Services to transition from the Seller to the Company efficiently and seamlessly, with the understanding that the Seller plans to continue to provide each Service until such time as the Company is ready to assume full responsibility.

#### 2. Transition Teams.

- a. Prior to the effective date of this Agreement, the Parties will establish teams (the "Transition Teams") formed to effectuate the transition of the ownership of the Company. The Transition Teams shall at all times include senior representatives from the Parties (including the Parties' representatives designated pursuant to Section 2.3 of this Agreement) and additional individuals with functional responsibility for transitioning the Services.
- b. Following the date hereof, the Transition Teams shall meet regularly (not less than bi-weekly; telephonically or in person) to discuss the status of the transition and any issues arising in connection therewith.
- c. Among other things, the Transition Team shall:
  - i. Determine the schedule and process for the Company's assumption of the Services;
  - ii. Review periodic progress reports on the status of the Parties in completing the tasks required under the Project Plans (discussed below), identifying any unanticipated obstacles, delays, or problems, and recommending steps to resolve the same;
  - iii. Address any problems which Seller may encounter from time to time in the performance of the Services;
  - iv. If, and to the extent determined necessary or appropriate by the Parties, adjust or otherwise modify the Project Plans; and
  - v. Engage in such other activities with respect to the oversight, coordination and administration of this Agreement as it may deem necessary and appropriate.

#### 3. Transition Project Plans.

- a. It is anticipated the Seller will provide each Service for the corresponding term set forth in this Schedule A.
- b. The parties have prepared, and will continue to develop, project plans (the "Project Plans") setting forth the following information with regard to the transition of each Service:
  - i. A detailed description of the process for providing the Services on Day 1;
  - ii. the date of the anticipated transition;
  - iii. the individuals responsible for transitioning the Service to the Company;
  - iv. tasks/testing/milestones that need to be completed in order to effectuate the transition;
  - v. resource requirements (IT/tools/equipment/infrastructure);
  - vi. staffing/training requirements;
  - vii. a summary of status of the transition (i.e., readiness testing), identifying potential issues that could result in delays; and
  - viii. any tasks that need to be completed post-transition.
- c. The Parties will work in good faith to finalize the Project Plans with the understanding that the initial templates will be finalized within twenty Business Days following the Closing Date.
- d. The Project Plans will be updated by the Parties to reflect the status of the transition in advance of each bi-weekly Transition Team meeting.
- e. If at any time during the Transition Period the Company has reason to believe that it will not be in position to assume responsibility for a Service within the specified term, the Company shall immediately notify the Seller in writing, whereupon the Parties will develop a mutually agreeable transition plan for the Service.
- f. In the event the Company is prepared to assume responsibility for a Service prior to the date set forth in the Project Plans, the Parties will discuss a mutually agreeable schedule for early transition of such Service.

#### 4. Service Transition Notice.

a. For each Service, approximately thirty (30) days prior to the anticipated transition date (as set forth in the Project Plans), the Company shall provide the Seller with a written notice confirming that the Company is prepared, or will be prepared within thirty (30) days, to assume full responsibility for the Service (or requesting an extension of the term for

- that Service). Such notice ("Service Transition Notice") shall set forth (i) the transition date, (ii) any tasks to be completed within the next thirty (30) days, and (iii) any information or assistance required from the Seller in order to effectuate the transition.
- b. Upon receipt of the Service Transition Notice, the Parties will work together to complete testing of any systems or applications required to effectuate the transfer of the Service. The Seller will also provide the Company with information reasonably requested in connection with the transfer.
- c. If it is determined during the thirty (30) day period that the Company is not fully prepared to assume responsibility for a particular Service, the Seller will continue to provide the Service until such time as the Company is fully prepared to assume responsibility, whereupon the Company will provide the Seller with another Service Transition Notice.
- d. Approximately five (5) days prior to the anticipated transition date, the Company will confirm in writing that it is prepared to assume the applicable Service.
- 5. <u>Continued Support</u>. Notwithstanding the hand-off of a particular Service to the Company, the Seller will continue to provide support as needed for such Service for up to thirty (30) days following the hand-off to the Company.

#### V. TRANSITION PERIOD.

The estimated Transition Periods for each of the Services is set forth in Section III above. These Transition Periods represent the Parties' good faith estimates of the time required to transition responsibility for providing each Service from the Seller to the Company and/or Buyer. While certain Services may require a longer Transition Period, the Parties' expect that most, if not all, of the Services will require no more than twentyfour (24) months following the Closing Date to transition to the Company. Notwithstanding such estimates, the Parties agree that the Transition Period for a particular Service will be extended, as necessary, in the event the Company requires such Service for a longer Transition Period than the Transition Period estimated above; provided that (i) the Company gives the Seller not less than forty-five (45) days prior written notice of the need to extend the Transition Period beyond the estimated Transition Period (which notice shall include an estimate of the required extension Transition Period and a reasonably detailed description of the action items required to complete the transition of the applicable Service), and (ii) the Company continues to utilize commercially reasonable efforts to transition the applicable Service. The Parties will memorialize any understanding to extend the Transition Period for a particular Service in an amendment to this Agreement.

#### VI. OVERSIGHT OF SERVICES.

The Parties have each identified a Service Representative for each of the Services who shall have primary responsibility for providing overall oversight and coordination between the Parties for such Services, including responsibility for (i) monitoring the performance of the applicable Service, (ii) monitoring the progress against schedules and milestones, (iii) establishing priorities, and approving any adjustments to, the applicable Project Plan(s) and (iv) resolving, in the first instance, issues and disputes arising in connection therewith. Among other things, the Service Representatives shall:

- (1) determine the schedule and process for the transition of Services to the Company and/or Buyer;
- (2) review and discuss reports and other data pertaining to the Seller's performance of the Services;
- (3) identify any unanticipated obstacles, delays, or problems in connection with the provision of Services, and recommend steps to resolve the same;
- (4) provide timely information with respect to budgets and invoiced costs during the Transition Period, and address significant variances between estimated and actual costs;
- (5) to the extent determined necessary, adjust or otherwise modify the Project Plans from time to time in light of experience developed during the Transition Period; and
- (6) engage in such other activities with respect to the oversight, coordination and administration of this Agreement as may be deemed necessary, appropriate or advisable.

Any disputes between the Parties with respect to the items described in this section shall be resolved in accordance with the Complaint Escalation procedures described in Section I above.

#### VII. IT TRANSITION MANAGEMENT

- A. <u>Background</u>. The Company currently utilizes the information technology (IT) systems and infrastructure of Seller and its affiliates, including, without limitation, the Seller's customer billing system, financial systems, data centers, outage management system, communications network and work management system. During the Transition Period, the Company will transition from the Seller's IT systems to comparable systems of Buyer (the "IT Transition"). It is the Parties' intent that the IT Transition will be seamless to Company and other stakeholders, while at the same time be managed in a way that minimizes implementation and other costs associated with the transition to the Buyer's IT systems. In furtherance of the foregoing, this Section VII memorializes the Parties' understanding concerning their respective responsibilities for the IT Transition.
- B. <u>IT Transition Lead</u>. The Parties shall jointly appoint a dedicated, senior IT professional to lead the IT Transition (the "IT Transition Lead") who shall assume overall managerial responsibility for the IT Transition (a Service as defined in Section 1.1 of the Amended and Restated Transition Service Agreement). The IT Transition Lead shall report directly to the Transition Steering Committee with regard to the IT Transition.

The IT Transition Lead shall initially be Madalyn Hanley, Seller's IS Head of Relationship FSSC. Should the need arise to replace the IT Transition Lead, the Transition Steering Committee shall appoint a mutually agreeable substitute and notify the Commission.

- C. <u>IT Transition Oversight</u>. While ultimate decision making authority with regard to the implementation of the Buyer's IT systems will rest with the Buyer, the IT Transition Lead, in consultation with Buyer's Director of IT, David Carleton, shall have direct responsibility for, and shall oversee all aspects of, the IT Transition. Specifically, the IT Transition Lead, in consultation with Buyer's Director of IT, shall be charged with (i) directing the project planning for the IT Transition, (ii) monitoring the Parties' progress against the Project Plans, (iii) developing budgets for the IT Transition, (iv) managing the IT Services provided by Seller pursuant to this Agreement and (v) general oversight of vendors providing services to the Company in connection with the IT Transition. In addition, the IT Transition Lead and Buyer's Director of IT shall be consulted with respect to all significant decisions concerning the IT Transition.
- D. <u>IT Transition Committee</u>. The Parties shall establish an IT Transition committee (the "IT Transition Committee"), to be chaired by the IT Transition Lead, which shall consist of senior IT representatives and consultants of both Parties. The IT Transition Committee shall coordinate the Parties' effort with regard to the IT Transition, including monitoring progress against schedules and milestones, establishing priorities, approving any adjustments to the relevant Project Plans and resolving, in the first instance, issues and disputes arising in connection therewith.

The IT Transition issues to be considered by the IT Transition Committee include, but are not limited to, the following:

- Resource and manpower allocations for the IT Transition
- Ongoing development of the Project Plans
- Tracking IT Transition milestones
- System architecture
- Data Migration
- Readiness testing and cutover procedures

### E. Reporting and Meetings.

- (1) The IT Transition Lead shall conduct weekly review meetings with the IT Transition Committee. During such meetings, the IT Transition Committee will consider progress to date and make recommendations to ensure that any IT Transition milestones are achieved by scheduled completion dates and within budget.
- (2) Following each meeting, the IT Transition Committee shall prepare a written update on the status of the IT Transition.
- (3) The IT Transition Lead shall regularly report into the Transition Steering Committee with regard to the progress of the IT Transition.
- F. <u>Cooperation</u>. The Parties will provide such mutual cooperation and assistance as reasonably required to effectuate the IT Transition. Such cooperation and assistance shall include Seller providing to Buyer ongoing technical consultation with regard to Seller's IT systems as may be reasonably required in connection with the IT Transition. The IT Transition Lead shall be the principal point of contact for obtaining the foregoing.
- G. <u>Capital Expenditures</u>. Buyer/Company shall be responsible for the cost of all capital expenditures in connection with the IT Transition.
- H. <u>Cost and Expenses</u>. This Service shall be costed and billed pursuant to Section II of this Schedule A.